



Employment Application Form

Post for which you are applying

Name of Home Applying for

Surname:

NI Number

Email Address

First Name

Address

Home Tel. No.

Mobile Tel. No.

Birth Certificate No:

Please bring originals with you for inspection if invited for interview

Passport No:

Please bring originals with you for inspection if invited for interview

Educational Qualifications:

Qualification:	Date Obtained:	Level:	Establishment Attended:

Professional Qualifications

Qualification:	Date Obtained:	Level:	Establishment Attended:



Pin Number and Expiry Date (Train staff only)

What Date is your revalidation due? (Train staff only)

Are you up to date with the requirements for

NMC revalidation? (Yes/No) :-

If 'NO' – Please provide the reason why

Do you hold a current driving licence: (Yes/ No) :-

Do you have any penalty points:

(Yes/No): - *(If yes please give details)*

Full employment history since leaving school (Most recent first)

Employers name and Address	Post held	Grade & Salary	From	To	Reason for Leaving
Please comment on any gaps in your employment history					
Summary of present post & responsibilities					



The position in which you are applying for is subject to a Disclosure and Barring Service check which means that's all convictions, cautions, reprimands and final warning on your criminal record that are not "protected" as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013), need to be disclosed. You are obliged to now disclose those details:-

The amendment to the Exceptions Order 1975 (2013) provide that certain spent convictions and cautions are 'protected' and are not subject to disclosure to employers, and cannot be taken into account, Guidance and criteria on the filtering of these cautions and convictions can be found on the Disclosure and Barring Service .website.

Please Fill the box below with YES or NO to confirm as applicable:-

I do not have any convictions, cautions, reprimands or final warning that are not 'protected' as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) order 1975 (as amended in 2013)	
I understand that a Disclosure and Barring Service check will be made on me as part of the application process. <i>(The type of check required depends on a role you apply for.)</i>	
I am not currently the subject of any investigation or proceedings by anybody having regulatory functions in relation to health/social care professionals including such a regulatory body in another country;	
I have never been disqualified from the practice of a profession or required to practice it subject to specified limitations following a fitness to practice investigation by a regulatory body, in the UK or another country.	
<u>Applies to East of England Homes and Services only.</u> Have you lived or worked abroad for a period of 6 months or more? If so, do you have a certification of good conduct from the embassy? If you have no certificate of good conduct, you will need to obtain one to satisfy pre-employment checks.	

Details of convictions, cautions, reprimands and final warning on your criminal record that are not "protected" you are obliged to disclose:-

Supporting Information

In this section please give your reasons for applying for this post and additional information which shows you match the person specification of the job. This can include relevant skills, knowledge, experience, voluntary activities and training.



How much notice of termination will you be required to give?

Do you have any relatives working at HSA Care Limited?
If yes, detail their name and where they work?

When would you be able to commence employment?

References

Please provide contact details of your two most recent employers whom we may contact for references purposes. One must be current employer. *(if you have not had a previous employer please provide details of an educational referee in the first instance or a personal referee in the second instance we may contact).*

(Please Note * are mandatory fields)

*Name: *Post Title: *Email Address: *Telephone Number: *Name of Company: Address:	*Name: *Post Title: *Email Address: *Telephone Number: *Name of Company: Address:
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YOU MAY / MAY NOT CONTACT MY PRESENT EMPLOYER FOR REFERENCE PURPOSES PRIOR TO INTERVIEW (Please declare as necessary).

I declare that all the information I have provided within this application is correct and accurate to the best of my knowledge

Signed:

Date:

If unsuccessful, Your application, CV and personal details will be securely deleted from our filing systems after 6 months. However, as we like to stay in the communication with you to let you know about other job opportunities, we would need your permission to keep your CV and personal details longer.

Please keep my CV for 12 Months (YES OR NO):

If you change your mind in the future, you can withdraw your consent at any time by contacting us.



Additional Information

We aim to create an inclusive environment and respect each individual's identity. If you feel comfortable sharing, please use the text box below to provide information about your sexuality, disability, or preferred pronouns.

Sexuality: Choose an item.

Prefer not to say

Disability:

Prefer not to say

Preferred Pronouns: Choose an item.

Prefer not to say

Note: All information provided will be kept confidential and is used to better support and accommodate your needs and preferences.